

# ZOOM HELP SHEETS



## JOIN A MEETING OR WEBINAR – Choose one option only

### Launch a Meeting

#### OPTION 1 – Email

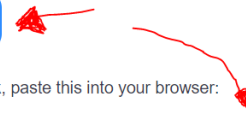
Since you are registered, you will have received an email reminder in recent days. from **zoom**. There will be information on joining the meeting in the email.

1. Click the **Join Meeting** button
2. OR: Click the link (*see right*)
3. Click “Launch Meeting” if asked
4. If asked type in passcode and press Enter

#### WAYS TO JOIN ZOOM

##### 1. Join from PC, Mac, iPad, or Android

**Join Meeting**



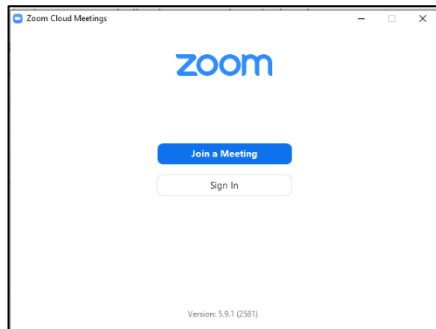
If the button above does not work, paste this into your browser:

[https://us02web.zoom.us/j/87665556445?tk=eZM-j\\_NWqjJY8Tivz8AcUSpy1IR9OihDHH1U2UraaGA\\_DQMAAAAUaUY73RZsTIY2ZFFT1RTMjNVVU9YWXNWMWxBAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=cE5KbEV5TDZzWlVYVUVsaTNIYTIQQT09](https://us02web.zoom.us/j/87665556445?tk=eZM-j_NWqjJY8Tivz8AcUSpy1IR9OihDHH1U2UraaGA_DQMAAAAUaUY73RZsTIY2ZFFT1RTMjNVVU9YWXNWMWxBAAAAAAAAAAAAAAAAAAAAAAAAAAAA&pwd=cE5KbEV5TDZzWlVYVUVsaTNIYTIQQT09)

To keep this meeting secure, do not share this link publicly.

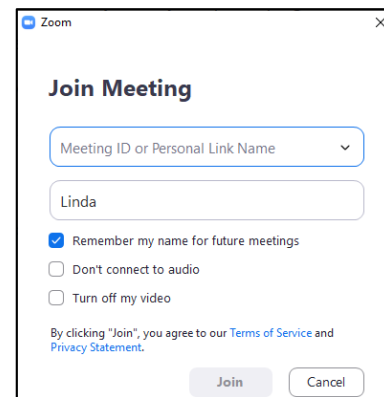
[Add to Calendar\(.ics\)](#) | [Add to Google Calendar](#) | [Add to Yahoo Calendar](#)

*Example: [A Portion of Meeting Information Email](#)*



#### OPTION 2 – Your Zoom Button

1. Click on your zoom button (in your Start or on your Task Bar)
2. Click: **Join a Meeting** (*see left*)
3. Type in the Meeting ID
4. Click: **Join** (*see right*)
5. If it asks for a Passcode enter it



#### OPTION 3 – ZOOM website

1. In your browser, go to: zoom.us
2. Click: **JOIN A MEETING**
3. Type in the Meeting ID
4. Click: **Join**
5. If it asks for a Passcode enter it

